

S T A F F  U S E  O N L Y	CASE NUMBER	CITY OF COON RAPIDS COMMERCIAL USE ANTENNAS AND ANTENNA TOWERS
	PIN	
	AREA	
	DATE FILED	
	RECEIPT NUMBER	
	CC HEARING DATE	
APPLICANT (WIRELESS SERVICE PROVIDER):		
APPLICANT/AUTHORIZED AGENT:		DATE OF BIRTH:
ADDRESS:		
CITY/STATE/ZIP:		
PHONE (     )		FAX (     )     E-MAIL
CONTACT PERSON FOR PROVIDER:		
ADDRESS:		
CITY/STATE/ZIP:		
PHONE (     )		
PROPERTY ADDRESS OF TOWER/ANTENNA:		
THIS IS AN APPLICATION FOR (CHECK ONE):		
<input type="checkbox"/>	TOWER (INCLUDING ANTENNA)/RESIDENTIAL AREA	
<input type="checkbox"/>	TOWER (INCLUDING ANTENNA)/OTHER THAN RESIDENTIAL AREA	
<input type="checkbox"/>	ANTENNA(S) ON EXISTING TOWER OR OTHER STRUCTURE/RESIDENTIAL AREA	
<input type="checkbox"/>	ANTENNA(S) ON EXISTING TOWER OR OTHER STRUCTURE/OTHER THAN RESIDENTIAL AREA	
I certify that the information contained in this application is true and correct.		
_____ APPLICANT/APPLICANT'S AUTHORIZED AGENT		_____ PROPERTY OWNER
_____ PRINTED NAME		_____ PRINTED NAME
_____ DATE		_____ DATE                      PHONE

## COMMUNITY DEVELOPMENT DEPARTMENT

763-767-6430

763-767-6573(fax)

### REQUIREMENTS FOR COMMERCIAL USE ANTENNAS AND ANTENNA TOWERS

Applications must include:

1. Completed application form with original signatures (no faxes or e-mail).
2. Application fee:
  - \$750 - TOWER/CITY COUNCIL/RESIDENTIAL AREA
  - \$470 - TOWER/ADMINISTRATIVE
  - \$330 - ANTENNA(S) ON EXISTING TOWER, OTHER STRUCTURE/CITY COUNCIL
  - \$215 - ANTENNA(S) ON EXISTING TOWER, OTHER STRUCTURE/ADMINISTRATIVELY
3. Legal description of the property on which the antenna will be located.
4. Copies of leases associated with tower/antenna use of property.
5. A brief description of the services proposed to be provided.
6. Written statement concerning whether the applicant is currently licensed by the Federal Communications Commission to provide those services.
7. Written and signed statement by Qualified Engineer that the proposed service meets or exceeds all requirements of the Federal Communications Commission.
8. If antenna is located within a residential area, documentation that no reasonable alternative location exists in another, non-residential area.
9. Scaled drawings showing the following:
  - a. Boundaries of the property on which a tower is to be located.
  - b. The leased area of the property if less than the entire parcel.
  - c. Location and dimensions of any towers and accessory structures or equipment to be constructed or installed including design drawings of proposed tower or antenna and method of attachment of antenna to the tower or other structure.
  - d. Distances of tower from property lines.
  - e. Distances of tower to any adjacent structures including, but not limited to, other towers located on or within 100 feet of the leased area.
  - f. Location and description of landscape screening of accessory structures or equipment.
  - g. Location, size, and description of any fences to be installed.
  - h. Location of any public and private easements within the leased area.
10. Simulated photographs of proposed tower/antenna installation.
11. Number of additional antennas that may be co-located on the tower.
12. Written and signed recognition by the property owner or the property owner's authorized agent, that failure to remove the tower and associated facilities within the time provided in Chapter 13-1200 of the City Code, following cessation of use, or upon revocation of the permit, may result in removal of such materials by the City and the assessment of all costs against the property.
13. Such other information as the Director of Community Development may reasonably require to adequately review the application for compliance with the provisions of Chapter 13-1200.